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To: All District Staff
From: $\quad$ Steve Nicolella Director of Facilities

Date: $\quad$ September 22, 2017

## Re: District Wide Recycling

As we enter this school year, there's a renewed vigilance on implementing a consistent recycling program in our schools. The only way that we can be successful is if we partner as a district to commit to the recycling program that's currently in place. This team-oriented approach involves administration, faculty, staff, custodial, maintenance, students and parents. The result will be a school district that is healthier, cleaner and greener. There is also a cost saving component to recycling over regular garbage disposal. The method of recycling employed by our district is called "single-stream" recycling.

Single-Stream (also known as 'fully commingled" or "single-sort") recycling refers to a system in which all paper fibers, plastics, metals and other containers are mixed in a collection truck, instead of being sorted by the depositor (district) into separate commodities and handled separately throughout the collection process. In single-stream, both the collection and processing systems are designed to handle fully commingled mixture of recyclables, with materials being separated for reuse at a materials recovery facility.
Attached is a sign that you can print to help out with recycling or check out http://www.gcianj/county-recycling/programreview
In simple terms, everything that can be recycled should be put into a designated recycling trash can or bin. However, only certain grades of plastics will be collected for recycling. This is because only Polyethylene Terephalate (PET \#1) and High Density Polyethylene (HDPE \#2) have established recycling markets. Simply look on the bottom of the container and you should see the recycling symbol ( 3 chasing arrows) with a number in the center. If the number is a $\# 1$ or a \#2, the container can be accepted for recycling. In order to save space in your recycling bin, remove the caps and crush the plastic container.

| ITEMS THAT CAN BE RECYCLED |  |  |
| :---: | :---: | :---: |
| Aluminum Cans | Magazines | Glass Bottles \& jars |
| Books | Newspapers | PET \# 1 and HDPE \# 2 |
| Plastic Bottles |  |  |

If one or more of the below items is mixed in the recycling container then the entire container becomes contaminated and is considered trash. Our custodians are instructed not to pick through the container to separate out the contaminated items.

| ITEMS THAT CAN'T BE RECYCLED |  |  |
| :---: | :---: | :---: |
| Food Waste | Plastic Bags | Styrofoam |
| Organic Garbage | Plastic Tubs | Paper plates |
| Pizza Boxes | Food Wrappers | Paper Towels |
| Waxed Cardboard | Paper Cups | Plastic Binders |

